

## Meeting notes from 5/22/18 meeting

Inbox x



Frank Butterworth <[fbutterw@gmail.com](mailto:fbutterw@gmail.com)>

May 23 (10 days ago)

to Bob, Colette, Deena, Ellie, Jean, Karen, Marie, Mark, Matt, Neil, Peter, Rose, Wendy

In attendance were: Karen Pride, Deena Bruns, Mark Mayone, Colette Howe, and Frank Butterworth.

Rose was not able to be there but gave me her report via email and i delivered to the committee.

we reviewed the notes from last meeting, went down through the checklist, and determined the following outstanding items still need to be addressed:

Karen has lined up a soloist guitar player (Gary Richardson) to play from 7-7:30 leading up to the Symphony performance. Just need an invoice so we can get a check for him.

Frank is to check to see if the Ukulele group is still available if we can secure a ride for them.

Deena will check the Lions storage shed to see if the wooden animal signs Rose got last year are there.

Rose is going to put out the Road signs for the event sometime next week. She has 7 crafter/artists confirmed.

Karen and Frank will fill water balloons the morning of FFD. Frank to bring the hose and split Y attachment for the water spigot. Frank to order water balloons.

Collette will confirm the parade attendance by the folks at the Landing.

Ellie will follow up with the CEHS Choir Director about Singers for the SSB opening ceremony.

Frank will prepare remarks for our Emcee for opening ceremonies.

Frank needs to pick up trophies having plates engraved.

Frank will run the water balloon toss.

Frank will pick up gift certs for Emcee and singer.

Food trucks confirmed are Salt Box Cafe, Cousins Maine Lobster, Gorgeous Gelato, and Mark will confirm the kettle corn and lemonade vendor.

A copy of the checklist is attached with outstanding items highlighted in yellow.

We started the meeting at 6:30 PM and ended at 7:25 PM.

Thanks to all for all you are doing and have done!!

Frank B

Copy of updated checklist attached.